

**Adopted Minutes
Special Meeting
of the
Board of Directors
Connecting Waters Charter Schools**

(A California Non-Profit Public Benefit Corporation)

Meeting Location

Connecting Waters Central Valley Resource Center, Conference Room
Located at 2300 E. Briggsmore Avenue Modesto, CA 95355

Additional Teleconference Locations

Connecting Waters Waterford Resource Center
12705 Bentley Street, Suite C, Waterford, CA 95386, Entrance on "E" Street
Connecting Waters East Bay Resource Center, Room Office/Lab Portable
703 C Street, Union City, CA 94587
325 N.3rd Street, San Jose, CA 95112

Tuesday, December 5, 2023
9:00 a.m. (Special Meeting)

This agenda is posted at Connecting Waters Charter Schools, 12420 Bentley Street, Waterford, CA 95386. This agenda was also posted at least 24 hours before the meeting at the Connecting Waters Charter School Resource Center, 12705 Bentley Street, Waterford CA, 95386, Connecting Waters Central Valley Resource Center, 2300 E. Briggsmore Avenue, Modesto, CA 95355, the Connecting Waters East Bay Resource Center, 703 C Street, Union City, CA 94587 and 325 N.3rd Street, San Jose, CA 95112.

**Instructions for Presentations to the Board
by Parents and Citizens**

Connecting Waters Charter Schools ("Schools") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Schools in public. Your participation assures us of continuing community interest in our Schools. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Hearing of the Public." "Hearing of the Public" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. A member of the public requiring a translator will be provided twice the allotted time for public comment per individual speaker in accordance with Section 54954.3 of the Government Code.

6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 12420 Bentley Street, Waterford, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Connecting Waters Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications in order to participate in Board meetings are invited to contact the Executive Director's office by calling (209) 874-1119 Ext. 6 as soon as possible prior to the meeting.

A. **Call To Order** (Time 9:02 am.)

B. **Roll Call**

Name	Present	Late	Absent
Avila, Robert, Co Chair	X		
Cerruti, Bonnie, Secretary			X
Davis, Denise	X		
Fatima, Kaneez		X (9:20 am)	
Louie-Monzon, Jennifer	X		
Melton, Erika, Assistant Secretary	X		
Vieira, Nina, Chair	X		

C. **Approval of Agenda**

Motion to approve the December 5, 2023, Board of Directors Meeting Agenda.

On motion duly made by Robert Avila, seconded by Denise Davis

Ayes: 5 Noes: 0 Absent: 2 Abstained: 0

The Board approved the December 5, 2023, Board of Directors Meeting Agenda.

D. **Pledge of Allegiance** Led by Robert Avila

E. **Hearing of the Public**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Complaints against specific school employees should be resolved through the school's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

F. Consent Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member or a member of the public to be removed from the Consent Agenda for discussion, there will be no discussion of these items prior to the Board voting on them. The Executive Director and Board Chair recommend approval of all consent agenda items.

Motion to approve consent items F.1. through F.9.

On motion duly made by Jennifer Louie-Monzon seconded by Erika Melton

Ayes: 5 Noes: 0 Absent: 2 Abstained: 0

The Board approved the Consent Items F.1.- F.9.

F.1. Approval of Previous Meeting Minutes

Motion to approve the Board of Directors minutes for - October 17, 2023.

F.2. Approval of Previous Meeting Minutes

Motion to approve the Board of Directors minutes for - November 2, 2023.

F.3. Approval of New Hires

Aryanna Reynoso, Site Assistant (Floater)

Christina Leon, Small Group Instructor (English Tutor)

Motion to approve New Hires

F.4. Approval of Separations

Andrew Aguilar, IT Specialist Assistant

Laura McCullough, Site Assistant

Motion to approve Separations

F.5. Approval of the October 2023, Warrant Report from DMS for Connecting Waters Charter School

Motion to approve the October 2023, Warrant Report from DMS.

F.6. Approval of the October 2023, Warrant Report from DMS for Connecting Waters Charter School, East Bay

Motion to approve the October 2023, Warrant Report from DMS.

F.7. Approval of the October 2023, Warrant Report from DMS for Connecting Waters Charter School, Central Valley

Motion to approve the October 2023, Warrant Report from DMS.

F.8. Approval of the Connecting Waters Charter Schools New Vendor Report for October 2023

Motion to approve the Connecting Waters Charter Schools New Vendor Report for October 2023.

F.9. Approval of the Connecting Waters Charter Schools Treasurer's Report for September – October 2023

Motion to approve the Connecting Waters Charter Schools Treasurer's Report for September – October 2023.

G. Items Scheduled for Consideration and/or Action

G.1. Motion to approve the Annual Independent Financial Audit for Prior Fiscal Year 2022-2023.

Mr. Kurt Feddersen of Feddersen and Company LLP who conducted our audit joined the board meeting via Zoom to present the report to the board. There were no findings. Connecting Waters Charters Schools are doing well financially.

On motion duly made by Robert Avila, seconded by Denise Davis

Ayes: 5 Noes: 0 Absent: 2 Abstained: 0

The Board approved the Motion to Approve the Annual Independent Financial Audit for Prior Fiscal Year 2022-2023.

Board Member Kaneez Fatima arrived at 9:20 am

G.2. Motion to approve the Connecting Waters Charter School 2023-2024 First Interim Budget Report.

Jeff Clanton, Finance Director, with Delta Managed Solutions joined the Board meeting via Zoom to present the Connecting Waters Charter School's First Interim Budget. He went over the report and provided explanations for any changes. The budget meets the SB740 guidelines and displays the financial health of the school.

On motion duly made by Erika Melton, seconded by Kaneez Fatima

Ayes: 6 Noes: 0 Absent: 1 Abstained: 0

The Board approved the Motion to Approve the Connecting Waters Charter School 2023-2024 First Interim Budget Report.

G.3. Motion to approve the Connecting Waters Charter School, East Bay 2023-2024 First Interim Budget Report.

Jeff Clanton, Finance Director, with Delta Managed Solutions joined the Board meeting via Zoom to present the Connecting Waters Charter School, East Bay's First Interim Budget. He went over the report and provided explanations for any changes. The budget meets the SB740 guidelines and displays the financial health of the school.

On motion duly made by Kaneez Fatima, seconded by Jennifer Louie-Monzon

Ayes: 6 Noes: 0 Absent: 1 Abstained: 0

The Board approved the Motion to Approve the Connecting Waters Charter School, East Bay 2023-2024 First Interim Budget Report.

G.4. Motion to approve the Connecting Waters Charter School, Central Valley 2023-2024 First Interim Budget Report.

Jeff Clanton, Finance Director, with Delta Managed Solutions joined the Board meeting via Zoom to present the Connecting Waters Charter School, Central Valley's First Interim Budget. He went over the report and provided explanations for any changes. The budget meets the SB740 guidelines and displays the financial health of the school.

On motion duly made by Jennifer Louie-Monzon, seconded by Robert Avila

Ayes: 6 Noes: 0 Absent: 1 Abstained: 0

The Board approved the Motion to Approve the Connecting Waters Charter School, Central Valley 2023-2024 First Interim Budget Report.

G.5. Motion to approve the updates to the 2023-2024 Employee Handbook.

Mrs. Nelson shared that there were legal updates along with other minor changes one being in regards to mileage reimbursements that were made to the Employee Handbook.

On motion duly made by Robert Avila, seconded by Jennifer Louie-Monzon

Ayes: 6 Noes: 0 Absent: 1 Abstained: 0

The Board approved the Motion to Approve the updates to the 2023-2024 Employee Handbook.

G.6. Motion to approve Connecting Waters Charter Schools to obsolete selected school materials.

Mrs. Nelson shared that there were more obsolete items that need to be removed.

On motion duly made by Robert Avila, seconded by Kaneez Fatima

Ayes: 6 Noes: 0 Absent: 1 Abstained: 0

The Board approved the Motion to Approve Connecting Waters Charter Schools to obsolete selected school materials.

G.7. Review Connecting Waters Charter Schools Surveys.

Mrs. Nelson shared the surveys to be given to staff, families and students. The board members were asked to review and provide feedback for changes to the surveys before they are sent out.

G.8. Review Connecting Waters Charter Schools 2024-2025 Draft School Calendar Options.

Mrs. Nelson shared that the calendars provided were based on feedback from the Cabinet team members. The board reviewed the calendars and were asked for questions and to share if they had a preference between the calendars. A calendar will be chosen and voted on at our next board meeting.

H. Hearing of the Public on Closed Session Items

Members of the public may be heard on any Closed Session item. A person addressing the Board will be limited to 3 minutes, unless the Chairman of the Board grants a longer period of time.

I. Closed Session (Time 10:02 am.)

I.1. Public Employee: Discipline/Dismissal/Release

I.2. Public Employment (Government Code section 54957)

Title: Executive Director/CEO

J. Report on Closed Session Actions

Report on Closed Session Actions that are required to be disclosed pursuant to Government Code section 54957.1

Jennifer Louie-Monzon left after closed session

K. Return to Open Session (Time 10:51 am.)

L. Adjournment (Time 10:52 am.)

Motion to adjourn the meeting.

On motion duly made by Denise Davis, seconded by Robert Avila

Ayes: 5 Noes: 0 Absent: 1 Abstained: 0

The Board approved the motion to adjourn the meeting.



Erika Melton, Assistant Secretary

LCAP/WASC Goals

1. Increase percent of students who are on-track to graduate college and career ready.
2. Close the achievement gap in the low performing students in English and Math.
3. Increase the percentage of EL students who achieve proficiency in English Language Arts and Math.
4. Community Outreach to foster positive relationships.

